

Stanford Free Library Trustee's Meeting Minutes

August 8, 2023

Present: Mark Williams, Pamela Deitrich, Barb Mauer, Kari Lorensen, Jim Bail, Barry Weinberger, Claudia DeBellis, Laura Gilhooly, Bobbie Menendez

Absent: John Shanley, Natalie Bliss

In Attendance: Christa Cerul

Minutes: Motion made to approve the minutes from the July 11, 2023 Trustee's meeting. Vote taken. Approved.

Treasurer & Financial Report:

Financial report from July 1–31, 2023 was approved.

Correspondence:

Librarian Report:

- A. Christa reviewed Library Use Statistics for July.
- B. The MHLS Annual Membership Meeting being held on Friday, October 27th from 10:00 AM-12:00 PM qualifies for Trustee Education Requirement for Board Members but Christa is going to confirm how many hours attendance will count for and report back.
- C. Upcoming Stanford Community Day discussed with volunteers needed for face painting and other activities.

Old Business:

- A. No new business.

Committee Reports:

A. Building Maintenance

- 1. Mark Williams is further following up on the issues with snow removal on the roof.
- 2. Incidence of a Sharpie being used to make marks on a windowsill and its removal discussed.
- 3. Application of back fill in the outdoor landscaping discussed by Jim Bail.
- 4. Discussed a possible acquisition of a new picnic table for patron use outside.

B. Fundraising and Publicity: no new business

C. Programming- Mark Williams and Kari Lorensen are reviewing program offerings to gather data based the last few years looking into age groups and demographics being served to identify areas for growth and bring suggestions to the Board.

C. Grants- no new business

D.Legislative- no new business
E. Nominating- no new business
F. Personnel- no new business

G. Programs:

1. **Adult-** Christa reviewed the adult programs being offered.
2. **Children's-** Christa reviewed Children's programs.

H. Scholarship: no new business

I.Technology: Christa reported copier was serviced and repaired by All State Business Systems

New Business: Jim Bail suggests addition of Archive.org to the library resources.

A Staff Volunteer Appreciation Party is planned for Sunday, September 17th 5-7 PM. Christa is going to send out an rsvp to qualifying attendees. Board members are to plan food and event preparations.

Next Meeting: Tuesday, September 12th at 7PM

Adjourn: Motion made to adjourn at 7:55 PM Vote taken- approved