

Stanford Free Library Trustee's Meeting Minutes

July 11, 2023

Present: Natalie Bliss, Kari Lorensen, Claudia DeBellis, Laura Gilhooly, Jim Bail, Pamela Deitrich, Mark Williams,

Absent: John Shanley, Barry Weinberger, Barb Mauer, Bobbie Menendez

In Attendance: Christa Cerul

Minutes: Motion made to approve the minutes from the June 12, 2023 Trustee's meeting. Vote taken. Approved.

Treasurer & Financial Report:

- A. Financial report from June 1-30, 2023 was approved.

Correspondence:

- A. Claudia wrote a thank you note to Karen Sergio for donating a percentage of her art sales to the library, and to Big Rock and McCarthy's for donating gift certificates to be used for Summer Reading prizes.
- B. Tania Wells, our scholarship recipient, wrote a thank you note to the board.

Librarian Report:

- A. Christa reviewed Library Use Statistics for June. New spreadsheet shows 5 years of data.
- B. Transparent Languages is replacing Mang Languages as of July 1. Christa attended a webinar to learn about this new program.
- C. We will be getting a day pass for the Stanford Rec that can be borrowed by patrons.
- D. A new collection called "Art in a Bag" is now available to borrow for elementary aged kids. There are 6 different backpacks, each with a book and framed postcard highlighting a famous artist.
- E. The MHLS Annual Membership Meeting will be on Friday, October 27, 2023 from 10am-12pm at the FDR Museum in Hyde Park. This will count towards the 2 hour trustee education requirement for board members.

Old Business:

- A. Claudia reported that they are still working on getting local vendors for Stanford Community Day 2023.

Committee Reports:

A. Building Maintenance

no new business

B. Fundraising and Publicity-

- 1. The July eNewsletter was sent out to 1,533 people and had a 39.44% open rate, which is about average for our newsletter and a bit above average compared to our peers (according to Mail CHimp).

C. Grants-

1. Construction Grant- we received the check today!!!!!! A big THANK YOU to Laura for all of her hard work to make this happen!

D. Legislative-

No new business

E. Nominating- no new business

F. Personnel- no new business

G. Programs

- 1. **Adult-** Christa reviewed the many Adult programs being offered.
- 2. **Teen-**
 - a. Intro to Babysitting class is tentatively scheduled for July 26th from 4:30-7:30 pm.
 - b. Teen Sewing class is tentatively scheduled for August 1st, 8th, 15th, (and possibly 29th).
- 3. **Children's-** Christa reviewed Children's programs.

H. Scholarship- no new business

I. Technology- no new business

New Business:

1. Laura will write a letter of support to SPARC Park.
2. Kari suggested forming a committee to canvas other libraries to see what they are offering for programs-especially in the STEAM area- for all age groups. This will help us build our programs.

Next Meeting- Tuesday, August 8th, 2023 @ 7 pm

Adjourn- Motion made to adjourn @ 7:48 pm. Vote taken- approved