

Stanford Free Library Trustees' Meeting Minutes

March 12, 2024

Present: Jim Bail, Natalie Bliss, Melinda Heady, Bobbie Menendez, Laura Gilhooly, Claudia DeBellis, Kari Lorenson, Pamela Deitrich, Barbara Mauer, Mark Williams

Absent: Ric Swierat

In Attendance: Christa Cerul

Minutes: Motion made to approve the minutes from the February 13, 2024 Trustee's meeting. Vote taken. Approved.

Treasurer & Financial Report:

- A. Financial report from February 1-29, 2024 was approved.

Correspondence:

- A. None

Librarian Report:

- A. Christa reviewed Library Use Statistics for February.
- B. The Annual Trustee Reception for Dutchess County Trustees is being held on Thursday, April 25th from 6-8:30 pm.

Old Business: None.

Committee Reports:

A. Building Maintenance- None

B. Fundraising and Publicity- None

C. Grants- None

D. Legislative-

1. Be sure to sign any advocacy emails you receive and send them back.

E. Nominating- None

F. Personnel- None

G. Programs

1. **Adult-** Christa reviewed the many Adult programs being offered.
2. **Children's-** Christa reviewed Children's programs.
3. **Teen-** Christa reviewed teen programs.

H. Scholarship-

- A. Applications are due on May 15, 2024.

I. Technology-

- A. Kari and Laura attended the library webinar about AI and 'Girls Who Code' on February 22, 2024. They thought this was a good program for our library community, and it comes with the curriculum and everything needed to implement the program.

New Business:

1. Christa presented the Annual Report to the State that she prepared. Vote taken-unanimously approved.
2. Memorandum of Understanding- "The Mid-Hudson Library System (MHLS) is a cooperative public library system, chartered by the New York State Board of Regents, working in partnership with our member libraries. To define the relationship between MHLS and member libraries we have operated under two documents that outline the parameters and expectations of the relationship: the "Document of Understanding," which is over twenty years old, and the "Automation Agreement," which is approximately seven years old. Recognizing that both documents have elements that are out-of-date from several perspectives (e.g. terminology, contractual obligations, and state regulations), the MHLS Staff, Directors Association, and Board of Trustees collaborated in a 13-month effort to update and merge these two documents, resulting in the attached "Memorandum of Understanding (MOU)."

The basis of the MOU is not a major departure from the original two documents, it simply merges them; removes or updates out-of-date language and concepts; and clarifies issues that have become questioned in recent years.

In November 2023 the MHLS Directors Association unanimously approved this new MOU. In December 2023 the MHLS Board unanimously approved this new MOU.

The MOU will need to be signed by each member library board president and director in order to re-establish clear lines of communication about the relationship between MHLS and member libraries. - Vote taken and unanimously approved. MOU signed by Christa and Jim.

3. Discussion was had regarding our current water system. Chlorinating the water is a tricky and unsafe procedure (lots of chlorine is needed). We need to figure out an alternative to this system. A suggestion was made to change to a UV system for the library water. We will have to look into this more before a decision is made.

Next Meeting- Tuesday, April 9, 2024 @ 7 pm

Adjourn- Motion made to adjourn @ 7:38 pm. Vote taken- approved