

Stanford Free Library Trustees' Meeting Minutes

October 10, 2023

Present: Natalie Bliss, Kari Lorensen, Bobbie Menendez, Jim Bail, Mark Williams, Barry Weinberger, Barbara Mauer, Laura Gilhooly, Claudia DeBellis, Pamela Deitrich

Absent: John Shanley

In Attendance: Christa Cerul

Minutes: Motion made to approve the minutes from the September 12, 2023 Trustee's meeting. Vote taken. Approved.

Treasurer & Financial Report:

- A. Financial report from September 1-30, 2023 was approved.

Correspondence:

- A. A thank you note from Pat and Greg Bull was read.

Librarian Report:

- A. Christa reviewed Library Use Statistics for September.
- B. The MHLS Annual Membership Meeting will be on Friday, October 27, 2023 from 10am-12pm at the FDR Museum in Hyde Park. This will count as 30 minutes towards the 2 hour trustee education requirement for board members. Claudia, Kari, Mark, and Barb will attend.
- C. We now have a Static IP address from Optimum.
- D. Each Trustee is now required to have 2 hours of training annually. The attached sheet shows all of the trainings done by trustees this year to date. If you think that something is missing please let Christa know. Please be sure to complete your required training by the end of this year
- E. Sexual Harassment Training (does NOT count towards the Trustee Training requirement) must be done each year. Christa will send an email to each Board Member with the required training videos and questions attached. This must be completed by October 31st.

- F. A representative from United Way will coordinate SNAP benefits for those in need at the library.

Old Business:

- A. None.

Committee Reports:

A. Building Maintenance

- 1. Jim and Mark changed out our filters on Saturday, October 7, 2023. They will change out filters near heavily trafficked areas more often.

B. Fundraising and Publicity-

- 1. The October eNewsletter was sent out to 1,570 people and had a 44% open rate, which is a bit above average for our newsletter and also above average compared to our peers (according to Mail Chimp).
- 2. Annual Appeal - The goal is to get this year's appeal letter out by early to mid-November. Christa and Jim will work on this. Pam, Claudia, and Natalie volunteered to write thank you notes

C. Grants- no new business

D. Legislative-

- 1. Bill number S7677 is expected to be introduced in the Assembly soon. The aim of this bill is to curtail book banning in public and association libraries. This new version avoids the problems with previous versions that threatened system operating aid. It would create a new minimum standard for libraries that requires boards "to adopt policies and procedures that ensure library materials, services, and programming shall not be proscribed or removed because of partisan or doctrinal disapproval."

E. Nominating-

- 1. Barry's and John's terms will be up at the end of this year. Barry stated that he will not continue as a trustee. John was not present to say whether or not he will stay on as a trustee.

F. Personnel-

- 1. A new volunteer will begin working on Friday, October 13th. He is doing a work study program through the Special Education class at Stissing Mountain. He will come with an aide and will work for one hour each week.

G. Programs

1. **Adult-** Christa reviewed the many Adult programs being offered.
2. **Teen-** Christa reviewed Teen programs.
3. **Children's-** Christa reviewed Children's programs.

H. Scholarship- no new business

I. Technology- no new business

New Business:

1. The Repair Cafe was a great success. 23 guests attended and 37 items were repaired. Pam did a fantastic job organizing the event! The next one will be held on January 7, 2024.
2. Mark made a motion to reinvest the CD that is coming due this month into a new 24 month CD at the approximate rate of 5.1%. Bobbie seconded the vote. It was approved unanimously.
3. Jim made a motion to move \$150,000 from our money market account and split it (\$100,000 and \$50,000) into two 24 month CDs at the current rate. Laura seconded the motion. It was unanimously approved.
4. Kari relayed that she has been meeting with Mark and Christa to review our programs to make sure that they are addressing the needs of our demographics. They will report more about this at the next board meeting.

Next Meeting- Tuesday, November 14, 2023 @ 7 pm

Adjourn- Motion made to adjourn @ 8:03 pm. Vote taken- approved