

## **Stanford Free Library Trustee's Meeting Minutes**

September 12, 2023

**Present:** Natalie Bliss, Kari Lorensen, Bobbie Menendez, Jim Bail, Mark Williams, Barry Weinberger, Barbara Mauer

**Absent:** John Shanley, Laura Gilhooly, Claudia DeBellis, Pamela Deitrich

**In Attendance:** Christa Cerul

**Minutes:** Motion made to approve the minutes from the August 8, 2023 Trustee's meeting. Vote taken. Approved.

### **Treasurer & Financial Report:**

- A. Financial report from August 1-31, 2023 was approved.

**Correspondence:** no new business

### **Librarian Report:**

- A. Christa reviewed Library Use Statistics for August.
- B. The MHLS Annual Membership Meeting will be on Friday, October 27, 2023 from 10am-12pm at the FDR Museum in Hyde Park. This will count towards the 2 hour trustee education requirement for board members.
- C. We are in the process of obtaining a Static IP address from Optimum.
- D. Our Summer Reading program was a success. Raffle winners were Gail Sweeney, Krystal Stone, Tom Shpetner, and Everett Germano.
- E. September is National Library Card Sign-Up Month. We are holding a raffle for a new Kindle for each person who signs up for a new library card and for each person who refers someone.
- F. Rebekkah Smith Aldrich has confirmed that anyone who attends the Dutchess Trustee Reception will earn 30 minutes towards the 2 hours of Trustee Education requirement for Board Members.

## **Old Business:**

- A. Stanford Community Day will be on September 16, 2023. We will have a booth for information, raffles, and children's activities.
- B. The Staff/Volunteer Appreciation Dinner is on Sunday, September 17, from 5-7pm.

## **Committee Reports:**

### **A. Building Maintenance**

1. Thank you to Jim for pruning the River Birch tree.
2. Mark ordered a part to fix the problem with the ice dam on the overhang by the side entrance.

### **B. Fundraising and Publicity-**

1. The September eNewsletter was sent out to 1,559 people and had a 44.8% open rate, which is a bit above average for our newsletter and also above average compared to our peers (according to Mail Chimp).

**C. Grants-** no new business

**D. Legislative-** no new business

**E. Nominating-** no new business

**F. Personnel-** no new business

### **G. Programs**

1. **Adult-** Christa reviewed the many Adult programs being offered.
2. **Teen-** Teen sewing program was a success.
3. **Children's-** Christa reviewed Children's programs.

**H. Scholarship-** no new business

**I. Technology-** no new business

## **New Business:**

1. One of our CDs is coming due in October, and the second one comes due in October 2024.

- A. Mark made a motion to close the CD that comes due on 10/20/24 and move it to a new CD at HVCU at the rate of 24 months @ 5.1% . This will incur a small penalty. Bobbie seconded the motion. All approved.
  - B. Mark made a motion that when the other CD comes due on 10/02/23, we reinvest it in a 24 month CD at the best rate. Barb seconded this motion. All approved.
2. Mark made a motion to transfer \$50,000 from the Bank of Millbrook Money Market account to the Vanguard Total Stock Index Fund. Barry seconded the motion. Approved unanimously.

**Next Meeting-** Tuesday, October 10, 2023 @ 7 pm

**Adjourn-** Motion made to adjourn @ 7:45 pm. Vote taken- approved